

Republic of the Philippines
City of San Fernando Water District (CSFWD)
B. Mendoza Street, Sto. Rosario, City of San Fernando, Pampanga
(045) 961-3546/ 402-6157
Email: csfwd@yahoo.com

Date: _____

(Name)
(Address)

Subject: Disapproval of Requested Information: *(Indicate requested information)*

Dear (Name of Requestor):

We regret to inform you that your request for information: *(indicate requested information)* on *(date of request)* cannot be granted due to *(state grounds for disapproval include necessary laws, rules and regulations.)*

Thank you.

Very truly yours,

Jorge P. Gumba
General Manager