



CITY OF SAN FERNANDO
WATER DISTRICT

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Quality Management System

Title: Definition of Terms

Effective: December 31, 2016

Revision No. 0

DEFINITION OF TERMS

CSFWD – City of San Fernando Water District

PD – Presidential Decree

Category A – The categorization is a two-stage process. The initial stage is categorization based on the Number of Active Service Connections. For Category B a service connections of at least 30,000. The second stage of categorization considers the following factors: Gross Revenues, Total Assets, Net Income before Interest and Depreciation, and Staff Productivity Index. These factors will determine the Point-Rating Category Points 75 – 100 for Category A. Whichever is lower is the FINAL CATEGORY of the LWD.

SOA – Statement of Account

PPE – Property Plant and Equipment

PR – Purchase Order

LWUA – Local Water Utilities Administration

PhilGEPS – Philippine Government Electronic Procurement System

SALN – Statement of Assets, Liabilities, and Net Worth

SDs – Supporting Documents, such as Sales Invoice, Purchase Order, Job Order, Statement of Account

OPCR – Office Performance and Commitment Review Form

DPCR – Division Performance and Commitment Review Form

IPCR – Individual Performance and Commitment Review Form

Form 1 – Performance Monitoring and Tracking Form (for Division Managers)

Form 2 - Performance Monitoring and Tracking Form (for Supervisors and Rank-and-File Employees)

QMR – Quality Management Representative

DQMR – Deputy Quality Management Representative

DCO – Document Control Officer

IQA – Internal Quality Audit

QMS – Quality Management System